



**OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING
REGULAR SESSION
MONDAY, DECEMBER 9, 2024 – 7:00 PM
CITY HALL**

ELECTED OFFICIALS PRESENT:

David Eady – Mayor
Jeff Wearing – Councilmember
Laura McCanless – Councilmember
Mike Ready – Councilmember
Erik Oliver – Councilmember
George Holt – Councilmember

APPOINTED/STAFF PRESENT:

Bill Andrew – City Manager
Stacey Mullen – Deputy City Clerk
Mark Anglin – Police Chief
David Strickland – City Attorney

OTHERS PRESENT: Jane Fadeley, Joyce Vodar

1. The meeting was called to order by the Honorable David Eady, Mayor.
2. **Erik Oliver made a motion to accept the agenda for the December 9, 2024 Mayor and Council Regular Meeting. Jeff Wearing seconded the motion. The motion was approved unanimously (7/0).** (Attachment A)
3. **Laura McCanless made a motion to approve the Consent Agenda. Jeff Wearing seconded the motion. The motion was approved unanimously (7/0).** (Attachment B)
4. **Mayor's Report**
Mayor Eady shared information received at the UGA Georgia Economic Outlook.
5. **Citizen Concerns**
Jane Fadeley and Joyce Vodar came before the City Council with several questions and concerns each regarding various City matters.
6. **Second Extension of Turkey Creek Sewer Moratorium** (Attachment C)
Laura McCanless made a motion to approve the extension of the Turkey Creek Sewer Moratorium to 7/7/2025. Jim Windham seconded the motion. The motion was approved unanimously (7/0).
7. **MOA for Preliminary Engineering from GDOT for Catova Creek Trail** (Attachment D)
Mike Ready made a motion to approve the MOA with GDOT for Preliminary Engineering for the Catova Creek Trail. Jeff Wearing seconded the motion. The motion was approved unanimously (7/0).

8. **First Read of Ordinance to Amend Sec. 12-20 of the Oxford Code of Ordinances to align with House Bill 456 (2024)** (Attachment E)
No votes were taken.
9. **Updated Oath for Oxford Police Officers** (Attachment F)
Erik Oliver made a motion to approve the updated Police Officer Oath. Jeff Wearing seconded the motion. The motion was approved unanimously (7/0).
10. **Task Order from AtkinsRealis for a Sign Inventory and Traffic Control Plan** (Attachment G)
Erik Oliver made a motion to approve the Task Order with AtkinsRealis. Mike Ready seconded the motion.

Discussion:

Laura McCanless – would like two more bids. She believes the cost is excessive considering the return.

Jim Windham – Would like more clarification in the scope, especially regarding definitions. Some of the text in the scope is confusing.

Laura McCanless – The deliverables being proposed are not within the scope of the \$20,000 that was included in the FY 2025 Capital budget.

The motion failed to carry (3/4). Jim Windham, George Holt, Laura McCanless and Jeff Wearing voted Nay.

Mayor Eady entertained a motion to work on clarification of terms in the scope and seek at least three bids for the work.

Jim Windham proposed having two separate votes, with the vote for clarifying the scope first. Clarification of the scope may resolve the question of cost. Bill Andrew added that there are advantages to dealing with the same firm for successive steps in a project. Erik Oliver stated he believes the task order is pretty clear and the cost is not too high.

Mayor Eady stated that no vote is needed. The scope will be clarified for the January regular session.

11. **Resolution to Amend the City's Comprehensive Plan** (Attachment H)
Laura McCanless made a motion to approve the resolution to amend the City's Comprehensive Plan. George Holt seconded the motion. The motion was approved unanimously (7/0).
12. **Resolution to Amend the City's Financial Policies** (Attachment I)
Mike Ready made a motion to approve the resolution to amend the City's Comprehensive Plan. Erik Oliver seconded the motion. The motion was approved unanimously (7/0).
13. **Resolution to Add Membership in PTSD Fund to GIRMA Liability Policy** (Attachment J)
Jim Windham a motion to approve the resolution to add membership in the PTSD Fund to the City's GIRMA Liability Policy for the Diagnosis Benefit and the Disability Benefit for a total cost of \$592.00 per year. Erik Oliver seconded the motion. The motion was approved unanimously (7/0).

14. **FY 2025 Cost of Living Allowance (COLA) for the City of Oxford's hourly employees**
(Attachment K)

George Holt made a motion to approve the proposed Cost of Living Allowance (COLA) for the City of Oxford's hourly employees. Jim Windham seconded the motion. The motion was approved unanimously (7/0).

15. **Invoices** (Attachment I)

The City Council reviewed invoices paid for \$1,000 or more in the month of November 2024.

16. **Executive Session**

Jim Windham made a motion to go into Executive Session to discuss personnel matters at 7:59 p.m. George Holt seconded the motion. The motion was approved unanimously (7/0).

Executive Session ended at 8:07 p.m.

17. **Appointment to NCWSA Board**

Jim Windham made a motion to reappoint Terry Smith as a representative for the City of Oxford on the Newton County Water & Sewer Authority (NCWSA) Board and appoint Mike Ready as an alternate for the remainder of the five-year term. George Holt seconded the motion. The motion was approved unanimously (7/0).

Adjourn

Erik Oliver made a motion to adjourn at 8:07 p.m. Laura McCanless seconded the motion. The motion was approved unanimously (7/0).

Respectfully Submitted,



Stacey Mullen
Deputy City Clerk